



**Facilities Administration Building Code Services**  
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 e-mail: <https://facilities.gmu.edu/services/permits/>

## PROJECT PERMIT CLOSEOUT REQUEST

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Permit No: \_\_\_\_\_ Request Date: \_\_\_\_\_  
 Project No: \_\_\_\_\_  
 Building: \_\_\_\_\_  
 Location: \_\_\_\_\_  
 Project Manager: \_\_\_\_\_  
 Project Inspector: \_\_\_\_\_

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### PROVIDED PROJECT DOCUMENTATION

Inspector's Final Report     
  SFMO Approval Letter     
  Health Department Certificate  
 Transmittal of Record Documentation to Mason's Archives

*Please closeout the above Project Permit as complete. All permit, code and project requirements have been confirmed and there are no outstanding issues to resolve.*

Project Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION BELOW FOR MASON'S ANNUAL PERMIT AUTHORITY**

Approval from BCS

I, \_\_\_\_\_, as the Annual Permit Authority for George Mason University, hereby confirm to the best of my knowledge that this project met VUSBC and all applicable codes and had all inspections completed. By signature below, this Project Permit is closed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_