



Facilities

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Purpose Space Administration Committee
 Date 29 October 2019
 Time 1:00 – 2:00 PM
 Location Merten 3300
 Present Crawford, Deb – VP Research, Innovation, Econ Impact
 Guilford, Renate – Assoc Provost, Academic Administration
 Pascarell, Rose - VP, University Life
 Stewart O’Neal, Rene – AVP, Strategic Planning & Budgeting
 Dickenson, Deb – VP for Finance/Controller
 Dracos, Bill – AVP, Business Services
 Kinney, Andre – Real Estate Office Specialist
 Strike, Frank – VP, Facilities
 Lipscomb, Doug – AVP, Planning, Design, Construction
 Manno, Laura – Director, Strategic Acad/Rsch Space Planning
 Boies, Chris – AVP, Facilities Business Services
 Not Present Wu, David – Provost, Co-Chair
 Kissal, Carol – Senior Vice President, Co-Chair
 Goldin, Steve – Director, Strategic Real Estate Initiatives
 Prepared Staulcup, Joy – Assoc Director, Space Management

Meeting Minutes

Item No.	Agenda Item	Responsible
2019.10.01	<p>Master Plan Project Update – Timeline/Process</p> <p>Recommendation: <i>N/A</i></p> <ul style="list-style-type: none"> Process and timing for phases of master plan project reviewed with members. Fee proposal for various phases came in higher than expected from selected consultant. Facilities in negotiation with consultant - start date for Phase I on hold. <p>Risks/Issues: If negotiations with selected consultant are not successful in lowering fees to align with budget available, discussions with next firm on the selection committee list will need to occur which will further delay start of Phase I.</p>	D. Lipscomb
2019.10.02	<p>Fairfax and Sci/Tech Additional Parking Need Review</p> <p>Recommendation: <i>No support for constructing new FX surface lot in summer 2020 at this time – more information needed to make decision. Further investigation of options for increasing Sci/Tech parking is needed.</i></p> <ul style="list-style-type: none"> Data for parking needs at FX and Sci/Tech campuses reviewed. IRE enrollment projections that Facilities received to create the parking need data indicate a decrease in FTE at FX as programs move/growth occurs at Sci/Tech in the coming years. 	D. Lipscomb A. Kinney R. Guilford D. Crawford

- Committee asked what options will exist at Sci/Tech to meet growth parking need if Town Center doesn't provide parking option. Andre Kinney to reach out to Town Center developer to determine status of project, and confirm how much/what type of parking access may be available for Mason use.
- Committee asked whether it would be possible to do a land lease and have a private developer build a mixed-use facility at Sci/Tech (parking deck with housing units above) as an option to meet both parking need and housing should the Town Center construction be delayed, or not happen. Doug indicated he believed a PPEA would still be considered part of Mason's debt capacity, so if University has indicated they are not prepared to take on more debt at this time, this may not be an option. Doug to follow up to determine if it's correct that PPEA projects count towards Mason debt capacity.
- Committee asked if there were other temporary options available to meet FX need (parking rental options near campus) so that a decision on construction of the additional surface parking lot could be delayed to allow more discussion/confirmation of FX future FTE projections. Andre Kinney will investigate what options may be available near campus for parking space rental. R. Guilford/D. Crawford will work with IRE to review enrollment projections for FX and Sci/Tech and confirm whether the numbers provided to Facilities will be used for these continued discussions, or provide adjusted numbers.

Risks/Issues: If the FTE at Fairfax doesn't decrease as IRE enrollment projection numbers indicate it will in the coming years, there will not be enough parking to meet demand at FX. Lack of additional FX parking capacity will also prohibit potential scheduling of outside events at Eagle Bank Arena, Concert Hall, etc. during peak parking demand time blocks. If Sci/Tech FTE growth does occur as IRE projections indicate, there will need to be additional parking added to handle the demand so options need to be developed to meet that need.

2019.10.03 **Johnson Center New Stairwell and Bathroom Additions Project**

(Deferred to November meeting due to time constraints)

2019.010.04 **Campus Core Project New Academic Building**

Recommendation: *Need feedback from senior leadership*

- Requested feedback from committee to determine if a new name should be assigned to the new academic building, or if the name should remain Robinson Hall.
- R. Stewart O'Neal followed up with SVP/others and provided info that there is no donor-related naming opportunity pending, and the request for naming

R. Stewart O'Neal

suggestions will be deferred to the Naming Committee to provide suggested new names to Executive Council.

Risks/Issues: Any new name for the building needs to be determined by early 2020 in order to assure that the building signage package and all campus wayfinding signage is updated with the new name. Funding to support installed signage and campus wayfinding signage updates will be needed if name change happens after that point.

- 2019.10.05 **New Space Request for CVPA Film & Video Studies Program** J. Staulcup
Recommendation: *Provost's Office to provide more input as to whether this space need is a priority for Space Mgmt to develop options for at this time.* R. Guilford
- Space requested by CVPA to support growth for FAVS program reviewed.
 - J. Staulcup to follow up with R. Guilford to provide more background/initial needs analysis regarding space requested by FAVS so that priorities can be determined.
- 2019.10.06 **New Space Request for COS Geology Department**
(Deferred to November meeting due to time constraints)
- 2019.10.07 **Introduction of Future Strategic SAC Discussion Topics**
(Deferred to November meeting due to time constraints)
- 2019.10.08 **Space Charge Model Study Discussion**
(Deferred to November meeting due to time constraints)

The items above convey the understanding of the issues discussed. Please notify Facilities if you have any questions or comments. If no comments are received, these minutes will be considered an accurate record of the meeting and the Recommendations included within are considered to have been adopted.